AHMAD AL-BATAINEH

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Career Summary

Computer lab supervisor. Thirteen years' experience in teaching and learning computer skills and programming languages. Excellent programming and training skills. Experienced Database design and programming. System administrator for Windows Server 2003 domain environment, Preparing reports and statistics about the university.

Employment

October 2001 – Present   AL Al-Bayt University, Al-Mafraq, Jordan
          Computer lab supervisor.
          Responsibilities:

- Teaching Computer Skills – Responsible for teaching and learning students Windows, Microsoft Word, Excel, and PowerPoint.
- Teacher Assistant – Secondary person responsible for teaching purposes. This may involve teaching IT students some subjects, training them on existing and new software and/or programming languages.
- System Administrator – Responsible for planning, implementing, managing, and maintaining a Windows Server 2003 Environment. This includes managing user and computer accounts, access to resources, and printing.
- Recently working at Quality Assurance and Planning Department as computer professional to maintain the department's website, and making reviews to the plans for the academic programs in the university, so that it meets the accreditation standards.
- Responsible for preparing statistics about students, graduates, faculty, and administrative staff.
- Preparing the annual report for the university.

          Essential Functions:
                    PC Maintenance (Software/Hardware).
                    Train and assist students.
                    Administering the domain.
                    Maintaining the departments website.
                    Preparing reports and statistics.

Programming Languages

Basic, Fortran 77, Pascal, C++, MS Access, Visual Basic 6.0, Visual Basic .NET; Oracle SQL 8, 9i, and 10g; Oracle PL/SQL 8, 9i, and 10g; Oracle Developer 6i, 9i, and 10g, html, php, mysql.

Software

MS-DOS, Windows 95, Windows 98, Windows 2000, Windows 2000 server, Windows XP, Windows Server 2003, MS Office 97, MS Office 2000, MS Office XP, and MS Office 2003, MS Office 2010.

Education

The Degree of Bachelor with Computer Science, 2001 Al-Yarmouk University, Irbid, Jordan.

Courses

- Managing a Microsoft Windows Server 2003 Environment.
- Maintaining a Microsoft Windows Server 2003 Environment.
- Implementing the Microsoft Windows Server 2003 Network Infrastructure: Network Hosts.
- Implementing, Managing, and Maintaining a Microsoft Windows Server 2003 Network Infrastructure: Network Services.
- Implementing Microsoft Internet Security and Acceleration Server (ISA) 2004.

Queen Rania Center for Jordanian Studies and community Services - Al-Yarmouk University 2007.

PERSONAL DATA

Date of Birth: 12/09/1979.
Marital Status: Single.
Available for travel and/or relocation.

REFERENCES

To be furnished upon request.